

City of Cottage Grove Fiscal Year 2024-25 Budget

CAPITAL PROJECT FUNDS BUDGET SUMMARY

FUND/DEPARTMENT	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 ADOPTED	FY 2024-25 APPROVED
Water SDC Fund	1,961,332	1,735,089	1,795,000	1,104,500
Wastewater SDC Fund	374,423	330,715	215,000	165,500
Storm Drain SDC Fund	584,197	573,491	194,000	203,200
Street SDC Fund	1,424,881	1,751,877	1,575,000	1,307,500
Parks SDC Fund	599,460	584,605	485,000	153,500
Total Capital Projects Funds	4,944,293	4,975,777	4,264,000	2,934,200



WATER SYSTEM DEVELOPMENT CHARGE

FUND/DEPARTMENT #: 602-622

OVERVIEW

The Water System Development Fund is a capital expenditure fund. The purpose of this fund is to collect fees from new development to be used for funding the engineering and construction of capacity increasing water system improvements identified on the Capital Improvement Plan (CIP) that will benefit the community's water system as a whole. Projects within this fund are administered by the Engineering staff, and the construction work is typically performed by general contractors.

DEPARTMENT BUDGET YEAR OBJECTIVES

- Support West Yost in completing the Water Master Plan.
- Design a water reservoir for Halderman Road and 22nd Street reservoir sites.
- Install water main lines for "R" Street extension into the Industrial Park from Sweet Lane.
- Support water mainline design and construction for project Sparrow.

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2023-24

- Completed road construction for a new reservoir at the end of South 22nd Street.
- Completed 300' water mainline extension on S. 6th Street
- Constructed water main line extension between Arby's and Airport Way.
- Water Master Plan is 75% complete and expected completion late 2024.

City of Cottage Grove Fiscal Year 2024-25 Budget

WATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 602-000 Expenditures 602-622

2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	DESCRIPTION	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
REVENUE						
1,608,661	1,557,236	1,580,000	41010 CARRYOVER	900,000	900,000	0
343,303	133,510	200,000	52100 SDC CHARGES	200,000	200,000	0
9,368	44,343	15,000	53200 INTEREST INCOME	4,500	4,500	0
1,961,332	1,735,089	1,795,000	TOTAL REVENUE	1,104,500	1,104,500	0
EXPENDITURES						
MATERIALS & SERVICES						
1,107	17,536	400,000	71000 CONTRACTUAL SERVICES	200,000	200,000	0
40	640	150	79900 ADMINISTRATIVE FEE	2,790	2,790	0
673	9,709	0	79910 ENGINEERING SERVICES FEES	69,000	69,000	0
1,820	27,885	400,150	TOTAL MATERIALS & SERVICES	271,790	271,790	0
CAPITAL OUTLAY						
402,276	145,905	1,394,850	83000 BUILDINGS & IMPROVEMENTS	832,710	832,710	0
402,276	145,905	1,394,850	TOTAL CAPITAL OUTLAY	832,710	832,710	0
0	0	0	99000 CONTINGENCY	0	0	0
1,557,236	1,561,300	0	99020 ENDING BALANCE	0	0	0
1,961,332	1,735,089	1,795,000	TOTAL EXPENDITURES	1,104,500	1,104,500	0

WASTEWATER SYSTEM DEVELOPMENT CHARGES

FUND/DEPARTMENT #: 604-624

OVERVIEW

The Wastewater System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing wastewater improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's wastewater system as a whole. Projects within the fund are administered by engineering staff, and the work is typically performed by general contractors.

DEPARTMENT BUDGET YEAR OBJECTIVES

- Work with West Yost to start a new Wastewater Master Plan.
- Support sewer mainline installation for Project Sparrow (S. 4th Street and Cleveland Street)

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2023-24

- Installed sewer main lines in the "R" Street extension into the Industrial Park from Sweet Lane.
- Installed 300' sewer mainline extension in S. 6th Street.

City of Cottage Grove Fiscal Year 2024-25 Budget

WASTEWATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 604-000 Expend. 604-624

2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	DESCRIPTION	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
REVENUE						
315,447	299,575	164,000	41010 CARRYOVER	110,000	110,000	0
57,222	25,094	50,000	52100 SDC CHARGES	50,000	50,000	0
1,755	6,046	1,000	53200 INTEREST INCOME	5,500	5,500	0
374,423	330,715	215,000	TOTAL REVENUE	165,500	165,500	0
EXPENDITURES						
MATERIALS & SERVICES						
68,324	2,073	30,000	71000 CONTRACTUAL SERVICES	25,000	25,000	0
0	0	5,990	79900 ADMINISTRATIVE FEE	17,900	17,900	0
1,468	13,247	20,000	79910 ENGINEERING SERVICES FEES	90	90	0
69,792	15,320	55,990	TOTAL MATERIALS & SERVICES	42,990	42,990	0
CAPITAL OUTLAY						
5,056	163,655	159,010	83000 BUILDINGS & IMPROVEMENTS	122,510	122,510	0
5,056	163,655	159,010	TOTAL CAPITAL OUTLAY	122,510	122,510	0
0	0	0	99000 CONTINGENCY	0	0	0
299,575	151,740	0	99020 ENDING BALANCE	0	0	0
374,423	330,715	215,000	TOTAL EXPENDITURES	165,500	165,500	0

STORM DRAIN SYSTEM DEVELOPMENT CHARGES

FUND/DEPARTMENT #: 606-626

OVERVIEW

The Storm Drainage System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing storm drainage improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's storm drainage system as a whole. Projects within this fund are administered by engineering staff, and the work is typically performed by general contractors.

DEPARTMENT BUDGET YEAR OBJECTIVES

- Provide funding to update and finalize Storm Drainage Master Plan.
- Install storm water lines in the Industrial Park extending "R" Street into the Industrial Park from Sweet Lane.

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2023-24

- Designed and constructed storm water facilities for R Street Extension.
- Received approval from DEQ for a Clean Water Revolving Loan Fund loan for new Storm Water Master Plan (Loan forgiveness is expected at 50% to 100%)

City of Cottage Grove Fiscal Year 2024-25 Budget

STORM DRAIN SYSTEM DEVELOPMENT CHARGES FUND: Revenue 606-000 Expend. 606-626

2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	DESCRIPTION	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
REVENUE						
543,608	530,010	165,000	41010 CARRYOVER	160,000	160,000	0
37,679	35,323	25,000	52100 SDC CHARGES	40,000	40,000	0
2,911	8,158	4,000	53200 INTEREST INCOME	3,200	3,200	0
584,197	573,491	194,000	TOTAL REVENUE	203,200	203,200	0
EXPENDITURES						
MATERIALS & SERVICES						
48,530	2,158	20,000	71000 CONTRACTUAL SERVICES	25,000	25,000	0
675	0	4,385	79900 ADMINISTRATIVE FEE	4,980	4,980	0
971	30,019	10,000	79910 ENGINEERING SERVICES FEES	90	90	0
50,176	32,177	34,385	TOTAL MATERIALS & SERVICES	30,070	30,070	0
CAPITAL OUTLAY						
4,009	373,080	159,615	83000 BUILDINGS & IMPROVEMENTS	173,130	173,130	0
4,009	373,080	159,615	TOTAL CAPITAL OUTLAY	173,130	173,130	0
0	0	0	99000 CONTINGENCY	0	0	0
530,010	168,234	0	99020 ENDING BALANCE	0	0	0
584,197	573,491	194,000	TOTAL EXPENDITURES	203,200	203,200	0

STREET SYSTEM DEVELOPMENT

FUND/DEPARTMENT #: 608-628

OVERVIEW

The Street System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity-increasing street improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's transportation system as a whole. Projects within the fund are administered by engineering staff, and the work is typically done by general contractors.

DEPARTMENT BUDGET YEAR OBJECTIVES

- Provide funding to construct s. 4th Street extension to Cleveland.
- Provide funding rebuild Cleveland Street from S. 6th Street to future Coast Fork River crossing.
- Provide funding for property purchases for future Gateway Blvd. construction along Cleveland Street.
- Support Rachel Road Extension to complete future Gateway Blvd. connection to Hwy 99.

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2023-24

- Funded Construction of the R Street extension at the north end of the Industrial Park from Sweet Lane to South R Street.
- Funded purchase of road right of ways for Project Sparrow, Cleveland and 4th Streets.

City of Cottage Grove Fiscal Year 2024-25 Budget

STREET SYSTEM DEVELOPMENT CHARGES FUND: Revenue 608-000 Expenditure 608-628

2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	DESCRIPTION	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
REVENUE						
1,099,757	1,264,945	1,465,000	41010 CARRYOVER	1,100,000	1,100,000	0
318,620	236,812	100,000	52100 SDC CHARGES	200,000	200,000	0
6,504	39,249	10,000	53200 INTEREST INCOME	7,500	7,500	0
0	0	0	54250 RENTAL PROPERTY REVENUE	0	0	0
0	0	0	54300 SALE OF PROPERTY	0	0	0
0	210,870	0	55037 TRANSFER FROM GENERAL FUND	0	0	0
1,424,881	1,751,877	1,575,000	TOTAL REVENUE	1,307,500	1,307,500	0
EXPENDITURES						
MATERIALS & SERVICES						
7,523	13,810	200,000	71000 CONTRACTUAL SERVICES	100,000	100,000	0
12,900	0	12,795	79900 ADMINISTRATIVE FEE	15,995	15,995	0
574	0	50,000	79910 ENGINEERING SERVICES FEES	70,000	70,000	0
20,997	13,810	262,795	TOTAL MATERIALS & SERVICES	185,995	185,995	0
CAPITAL OUTLAY						
0	650	100,000	82000 LAND ACQUISITION	320,000	320,000	0
138,939	35,316	1,212,205	83000 BUILDINGS & IMPROVEMENTS	801,505	801,505	0
138,939	35,966	1,312,205	TOTAL CAPITAL OUTLAY	1,121,505	1,121,505	0
0	0	0	99000 CONTINGENCY	0	0	0
1,264,945	1,702,101	0	99020 ENDING BALANCE	0	0	0
1,424,881	1,751,877	1,575,000	TOTAL EXPENDITURES	1,307,500	1,307,500	0

PARKS SYSTEM DEVELOPMENT CHARGES

FUND/DEPARTMENT #: 610-630

OVERVIEW

The Park System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of new park improvements identified in the Capital Improvement Plan (CIP) that will benefit the community parks system as a whole. Projects within the fund are administered by engineering staff.

DEPARTMENT BUDGET YEAR OBJECTIVES

- Provide funding for the continued development of Trailhead and Bohemia Parks.
- Provide funding for construction match for the EDA & State Parks grants for the Bohemia Park Entry Plaza project.
- Provide funding to increase capacity of existing playground equipment.
- Provide match funding to build a new trail from Cleveland Street to S. 6th Street at Monroe Street.

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2023-24

- Completed construction of the River Road Dog Park (parking lot, pathways, signage)
- Funded foundation and sidewalk for new Bohemia Park picnic pavilion.
- Funding construction documents for Bohemia Park Entry Plaza project.



River Road Dog Park Parking Lot



River Road Dog Park



New Bohemia Park Picnic Pavilion/Outdoor Classroom



Foundation for the new Picnic Pavilion/Outdoor Classroom

City of Cottage Grove Fiscal Year 2024-25 Budget

PARKS SYSTEM DEVELOPMENT CHARGES FUND: Revenue 610-000 Expenditure 610-630

2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	DESCRIPTION	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
REVENUE						
390,044	552,991	440,000	41010 CARRYOVER	110,000	110,000	0
206,705	18,961	40,000	52100 SDC CHARGES	40,000	40,000	0
2,711	12,653	5,000	53200 INTEREST INCOME	3,500	3,500	0
599,460	584,605	485,000	TOTAL REVENUE	153,500	153,500	0
EXPENDITURES						
MATERIALS & SERVICES						
7,740	8,545	50,000	71000 CONTRACTUAL SERVICES	10,000	10,000	0
3,035	1,420	3,720	79900 ADMINISTRATIVE FEE	23,335	23,335	0
153	15,537	0	79910 ENGINEERING SERVICE FEES	25,000	25,000	0
10,928	25,502	53,720	TOTAL MATERIALS & SERVICES	58,335	58,335	0
CAPITAL OUTLAY						
6,564	550	10,000	82000 LAND ACQUISITIONS	10,000	10,000	0
28,977	207,831	296,830	83000 BUILDINGS & IMPROVEMENTS	85,165	85,165	0
35,541	208,381	306,830	TOTAL CAPITAL OUTLAY	95,165	95,165	0
0	0	124,450	90239 TRANSFER TO EDA GRANT FUND	0	0	0
0	0	0	99000 CONTINGENCY	0	0	0
552,991	350,722	0	99020 ENDING BALANCE	0	0	0
599,460	584,605	485,000	TOTAL EXPENDITURES	153,500	153,500	0

