



CITY OF COTTAGE GROVE



CITY COUNCIL AGENDA SESSION FRIDAY – JUNE 21, 2024 – 8:30 AM

CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424

This meeting will be held in person and electronically using Zoom Webinar.

Use this link to join the meeting electronically:

<https://zoom.us/j/91604717091>

You can also dial in by telephone:

253-205-0468

Webinar ID: 916 0471 7091

CITY COUNCIL BUDGET HEARING AND REGULAR MEETING MONDAY – JUNE 24, 2024 – 7:00 PM

CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424

This meeting will be held in person and electronically using Zoom Webinar.

Use this link to join the meeting electronically:

<https://zoom.us/j/93782224064>

You can also dial in by telephone:

253-205-0468

Webinar ID: 937 8222 4064

Providing Comments to Council

Anyone wishing to comment in person or virtually during Appearance of Interested Citizens for “Items Not on the Agenda” or “Action Items on the Agenda” should sign up using the comment request form available at: <https://www.cottagegroveor.gov/citycouncil/webform/june-24-2024-city-council-meeting-comment-request-form> by 5:00 pm on the date of the meeting. Anyone wishing to comment in person may also sign up on the appropriate form in Council Chambers, before the Presiding Officer calls the meeting to order.

Written comments or testimony may be submitted to cityrecorder@cottagegrove.org or delivered to the City Recorder by 5:00 pm the date of the meeting at 400 E Main Street, Cottage Grove, Oregon

REGULAR CITY COUNCIL MEETING

- (1) **CALL TO ORDER**
- (2) **ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) **ITEMS TO BE ADDED TO THE AGENDA**

Appearance of Interested Citizens

This is a time for citizen comment. The Council will first take comments addressing items **not** listed on the agenda, for a **maximum of 30 minutes**. The Council will then take comments addressing action items on the agenda, for a **maximum of 30 minutes**.

Individual speakers must be recognized by the presiding officer, provide their name, identify whether they are a City resident, and if so, their ward. Please limit comments to three (3) minutes (or less, with Council approval.) Comments regarding any matter scheduled for a public hearing may be provided only during that hearing. The Council will not make any decisions based on public comment; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

- (4) **APPEARANCE OF INTERESTED CITIZENS**
 - (a) Items not on the Agenda
 - (b) Action Items on the Agenda
- (5) **PUBLIC HEARINGS**
 - (a) Public Hearing for Proposed Supplemental Budget (**Staff Report by Finance Director Roberta Likens**)
 - (b) Public Hearing on Proposed Uses of State Shared Revenues (**Staff Report by Finance Director Roberta Likens**)
 - (c) 2024-25 Budget Hearing (**Staff Report by Finance Director Roberta Likens**)

(6) CONSENT AGENDA

- (a) Approval of Annual Liquor License Renewals

Time permitting, the Presiding Officer may provide an additional opportunity for members of the public appearing in person or virtually to comment on one or more of the following action items, after the staff report and prior to Council discussion on an item, except on items for which a public hearing was or is scheduled to be held.

Citizen comment time on any action item will not exceed 10 minutes, cumulatively, and will be limited to three minutes per speaker, or less, as determined by the Presiding Officer. Comments should not repeat prior comments, must address the specific item, and cannot be used for additional discussion of other agenda action

(7) RESOLUTIONS AND ORDINANCES

- (a) Resolution Adopting a Supplemental Budget for Fiscal Year 2023-24 and Making Appropriations **(Staff Report by Finance Director Roberta Likens)**
- (b) Resolution Declaring the City of Cottage Grove's Election to Receive State Revenues **(Staff Report by Finance Director Roberta Likens)**
- (c) Resolution Certifying the City of Cottage Grove's Eligibility to Receive State Shared Revenues (Cigarette, Liquor, and Highway Taxes) Under ORS 221.760 **(Staff Report by Finance Director Roberta Likens)**
- (d) Resolution Transferring Appropriations within Various Funds **(Staff Report by Finance Director Roberta Likens)**
- (e) Resolution Authorizing an Interfund Loan to the Industrial Park Fund from the Storm Drain Reserve Fund **(Staff Report by Finance Director Roberta Likens)**
- (f) Resolution Authorizing an Interfund Loan to the General Fund, Street Fund, Water Fund, and Wastewater Fund from the Storm Drain Reserve Fund **(Staff Report by Finance Director Roberta Likens)**
- (g) Resolution Adopting the 2024-25 Budget, Making Appropriations, and Imposing and Categorizing Ad Valorem Taxes **(Staff Report by Finance Director Roberta Likens)**

- (h) Resolution Amending the Comprehensive Fee Schedule (**Staff Report by Public Works and Development Director Faye Stewart**) – *10 Minutes*

(8) BUSINESS FROM THE CITY COUNCIL

- (a) Approval of Change Order for the South R Street Extension Project (**Staff Report by Public Works and Development Director Faye Stewart**) - *10 Minutes*
- (b) Ground Lease Agreement with Zply Fiber for Telcom Shelter (**Staff Report by City Planner Eric Mongan**) – *10 Minutes*
- (c) Concerns from Council

(9) BUSINESS FROM THE CITY MANAGER

- (a) Report from City Manager – *10 Minutes*

(10) BUSINESS FROM THE CITY ATTORNEY

- (a) Report from City Attorney – *10 Minutes*

(11) ITEMS REMOVED FROM THE CONSENT AGENDA

(12) ADJOURNMENT

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR MONDAY, JULY 8, 2024, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at www.cottagegroveor.gov