

## MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE GENERAL FUND FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE GRANT FROM PACIFIC POWER

DATE: April 22, 2020

### Background

The City has received a grant in an amount up to \$24,756.32 from Pacific Power. The grant is to be used specifically to provide funding for the support of installing electric vehicle charging infrastructure at 415 E Main Street, (City parking lot across from City Hall) and at 700 E. Gibbs Street, (City parking lot at the Community Center).

Grant funds apply to upfront costs associated with the installation and activation of equipment, along with outreach and education expenses.

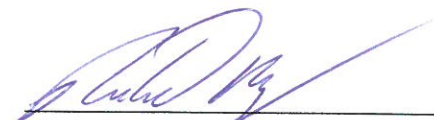
In order to lawfully spend the money, the City must comply with the requirements of Local Budget Law. Expenditures in the year of receipt of grants, gifts, bequests or devises transferred to the local government in trust for a specific purpose may be made after enactment of a resolution or ordinance authorizing the expenditure. [ORS 294.338 (2)]


### Recommendation

Staff recommends that the City Council adopt the resolution to establish appropriations for the use of the grant funds for the purpose stated in the amount of \$24,756.

### Cost

No cost.

  
Richard Meyers, City Manager

  
Roberta Likens, Finance Director

RESOLUTION NO. \_\_\_\_

A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE GENERAL FUND FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE GRANT FROM PACIFIC POWER

WHEREAS, the City of Cottage Grove has received a specific purpose grant from Pacific Power to provide a grant to support the installation of electric vehicle charging infrastructure at 415 E. Main Street, and 700 E. Gibbs Street, Cottage Grove, in an amount up to \$24,756.32; and

WHEREAS, the grant was unknown at the time the original budget was adopted for fiscal year 2019-20; and

WHEREAS, the City Council may, by resolution, increase the appropriations in the adopted budget for the expenditure of a specific purpose grant if the grant was unknown at the time the regular budget was adopted per ORS 294.338(2).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cottage Grove hereby appropriates a special purpose grant from Pacific Power:

Section 1. The General Fund is hereby appropriated as follows:

	<u>FISCAL YEAR 2019-2020</u>			<u>ADJUSTED</u>
	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>BUDGET</u>
GENERAL FUND:				
Community Development Department				
Materials and Services:				
Electric Vehicle Charging Stations	0	\$ 24,756		\$ 24,756
<b>Total Addition:</b>	<b>0</b>	<b>\$ 24,756</b>		<b>\$ 24,756</b>

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 27TH DAY OF APRIL, 2020.

\_\_\_\_\_  
Jeffrey D. Gowing, Mayor  
Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Richard Meyers, City Manager  
Dated: \_\_\_\_\_