

MEMORANDUM

TO: Mayor and City Council

FROM: Faye Stewart, Public Works & Development Director

SUBJECT: GREAT DAYS EARLY EDUCATION CENTER INC. PERMIT
FEE ASSISTANCE REQUEST

DATE: April 22, 2020

Background

The City Manager received a letter dated February 26, 2020 from Great Days Early Education Center Inc. requesting assistance with building permit and SDC fees for the construction of 2 classroom bathrooms. The State of Oregon Childcare Division adopted a new regulation requiring additional staffing for classes with children aged 2 ½ to 5 to escort them to restrooms. To reduce costs of the new requirement Great Days is constructing restrooms in 2 classrooms.

The costs to build the new restrooms is expensive and places a hardship on Great Days. They are requesting finance assistance from the City to cover the building permit and SDC fees. The total cost of the fees is \$2,984.97. Attached are the request letter and fee calculations.


Recommendation

Staff seeks guidance from Council on this request.

Cost

Total building permit fees are \$560.43 and \$2,424.54 for SDC fees.


Richard Meyers, City Manager


Faye Stewart, Public Works &
Development Director

GREAT DAYS EARLY EDUCATION CENTER INC.
403 NORTH RIVER ROAD, COTTAGE GROVE, OREGON 97424

541-942-7460

FED ID# 93-0667831

February 26, 2020

Received

MAR - 4 2020

Cottage Grove City Council
400 Main Street
Cottage Grove, Oregon 97424

City of Cottage Grove
City Manager's Office

To whom it may concern:

Great Days Early Education Center is a 501 C3 Non-Profit Childcare Center located on North River Road. First off, we would like to thank you again for the help in providing a cross walk and the signs that make our children safe every day.

The issue at hand is, there are new regulation coming from the Childcare Division of the State of Oregon that make staffing during the school day difficult when a 2 ½ to 5-year-old child has to go to the bathroom during class time. As you know the building that we own is an older building and the bathrooms are in the hall, outside of the classrooms. We would like to upgrade by putting two small bathrooms, one in each of the front two classrooms. This being said the cost to the contractor, due the concrete floors and walls, make it an expensive project which we are willing to incur along with help from some volunteers.

The expense for permits to the City of Cottage Grove were quoted as an estimate of approximately \$3000.00 dollars. Great Days would like to ask the City Council if they could extend some relief to the cost incurred in these fees.

Your consideration in this matter is greatly appreciated

Sincerely,



Barbara Howell

Director
Great Days Early Education Center



Faye Stewart <pwdirector@cottagegrove.org>

Great Days fees

1 message

Melany Klemmer <permit@cottagegrove.org>

To: Faye Stewart <pwdirector@cottagegrove.org>

Thu, Mar 12, 2020 at 4:22 PM

SDC (water & sewer) \$2,424.54
 Building permit \$ 342.81
 Plumbing permit \$ 124.02
 Mechanical permit \$ 93.60
 TOTAL FEES DUE \$2,984.97

EXCLUDES ELECTRICAL

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Thank you,

Melany Klemmer

Residential Plans Examiner
 & Building Inspector
 Permit Specialist

City of Cottage Grove
 541-942-3340



permit@cottagegrove.org

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