

MEMORANDUM

TO: Mayor and City Council

FROM: Faye Stewart, Public Works & Development Director

SUBJECT: RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE

DATE: June 14, 2024

Background

The City Council has established a Comprehensive Fee Schedule, which was created to include a listing of fees for various items or services provided by the City. This resolution amends two sections in the Comprehensive Fee Schedule.

Section I Government. A fee for Notary services has been added. During COVID many of the locations that offered notary services were closed or discontinued the service. Many of the individuals needing notary service came to City Hall to receive notary services. Today the requests for notary services continues to increase and take considerable amount of staff time to provide. This fee will help cover the time staff spends providing the service. The \$10.00 fee is the maximum allowed under State Law.


Section III Utilities was amended to reflect the 6% increase in Water fees and 3% increase in the Wastewater fees for the 2024-25 fiscal year budget as approved by the Budget Committee and adopted by the City Council.

Recommendation

The City Council adopt the Resolution amending the Comprehensive Fee Schedule.

Cost

No cost.



Mike Sauerwein, City Manager



Faye Stewart, Public Works &
Development Director

RESOLUTION _____

A RESOLUTION AMENDING THE FEE SCHEDULE
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, it is deemed reasonable to amend said Comprehensive Fee Schedule periodically to reflect the costs of providing services; and

WHEREAS, the City Council has provided an opportunity for public comment on the proposed increase, as required by ORS 294.160.

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, I. GOVERNMENT be amended in its entirety as follows.

I. GOVERNMENT

Ordinance	Title	Amending Resolution
	Library	2134 4/22/24

Library cards for patrons of the library who reside outside the city limits:

Annual family library card	\$60.00
Senior citizen card (age 62 and over)	\$40.00
Computer use without library card (hourly)	\$1.00/hour
Copying (per page)	
Black	\$0.25 per page
Color	\$1.00 per page
Computer printing	
Black	\$0.25 per page
Color	\$1.00 per page
Late fees (Maximum late fee--\$4.00)	
Books and materials (except videos)	\$0.20/day

Videos	\$0.50/day
Inter-library loans	Actual cost of return postage
Lost or damaged materials	Replacement cost

Finance/Administration/Public Records Request

2134

	Research--current hourly billing rate (min. 1/2 hour)	4/22/24
	Competitive Franchise Agreement Application Rule (CFAR) Fee	\$1,000.00
	Computer Aided Drafting (CAD)--current hourly billing rate (min. 1/2 hour)	
907	Lien Search--	\$15.00
	Returned check or ACH/EFT	\$35.00
927	Parking Permits-- 10% discount on a purchase of three or more permits	\$7.00/month
	Electric Vehicle Charging Fee	\$1.25 per hour
	Notary Fees	\$10.00 per Notarial Act
	Document Copies	
	Up to 8 1/2" by 14"	
	Black	\$0.25 per page
	Color	\$1.00 per page
	11" by 17"	
	Black	\$0.50 per page
	Color	\$2.00 per page
	17" by 24"	
	Black	\$1.50 per page
	Color	\$3.50 per page
	Larger than 17" by 24"	
	Black	\$0.50 per sq. ft.
	Color	\$2.00 per page
	FAX send and receive documents	\$0.75 per page
	USB Drive/Portable flash drive	\$12.00 each
	Municipal code book/Paper copy	\$150.00
	Municipal code book supplements	\$0.25 per page
	Credit Card Usage Fees, except for utility payments	
	Payment between \$5--\$50	\$2.00
	Payment between \$51--\$100	\$3.00
	Payment between \$101--\$200	\$4.00

Payment between \$201-- \$300	\$5.00
Payment between \$301-- \$400	\$8.00
Payment between \$401-- \$500	\$15.00
Payment \$501+	Actual charge @ 3%

Police Department

2134

Fingerprinting	\$30.00	4/22/24
Fingerprinting, each additional card	\$10.00	
Police Reports--per printed document	\$25.00	
Computer Aided Dispatch (CAD) Report or Log Note	\$25.00	
Arrest Sheet/Citations Prior to Adjudication	\$20.00	
Address Contacts	\$20.00	
Evidence Photos on USB Drive/Flash drive	\$50.00	
9-1-1 Calls--Copies on USB Drive/Flash drive	\$50.00	
False Alarm Response--		
	\$25.00 for the fourth in a 12-month period	
	\$50.00 for each one thereafter in the same period	
Body Worn Camera Video		
	\$50.00 minimum up to 200 MB	
	\$75.00 201--500 MB	
	\$100.00 501--750 MB	
	\$125.00 751--1,000 MB	
	\$175.00 1,001--1,500 MB	
	\$225.00 1,501--2,000 MB	
	\$275.00 2,001 MB and up	
	20 minutes equals 584 MB	

Municipal Court

2134

Credit Card Usage Fees

4/22/24

Fine between \$5--\$50	\$2.00
Fine between \$51--\$100	\$3.00
Fine between \$101--\$200	\$4.00
Fine between \$201--\$300	\$5.00
Fine between \$301--\$400	\$8.00

	Fine between \$401--\$500	\$15.00
	Fine \$501+	Actual charge @ 3%
Returned Check or ACH Fee		\$35.00
Suspension Fee		\$15.00
Warrant Fee		\$50.00
Collections Fee		25% of each docket item, not to exceed a maximum of \$250.00
Jury Fee		\$150.00 if trial is not canceled in accordance with court rules
Appeal Fee		\$20.00 plus copy fee per page

BE IT FURTHER RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, III UTILITIES be amended in its entirety as follows.

III. UTILITIES

3004 A. Water System

(13.04.020)

Residential Monthly Rates--Inside City Limits:

2106
6/26/23

Water Meter Size	Fixed Rate*	Volume Rate 1--5,999 Gallons**	Volume Rate 6,000--15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$20.20	\$1.60	\$1.97	\$2.30
1"	41.45	1.60	1.97	2.30
1-1/2"	76.91	1.60	1.97	2.30
2"	119.43	1.60	1.97	2.30
3"	232.81	1.60	1.97	2.30
4"	360.40	1.60	1.97	2.30
6"	714.79	1.60	1.97	2.30
8"	1,140.04	1.60	1.97	2.30

Residential Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Volume Rate 1--5,999 Gallons**	Volume Rate 6,000--15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$30.31	\$2.40	\$2.96	\$3.46
1"	62.18	2.40	2.96	3.46
1-1/2"	115.37	2.40	2.96	3.46
2"	179.15	2.40	2.96	3.46
3"	349.22	2.40	2.96	3.46

4"	540.60	2.40	2.96	3.46
6"	1,072.18	2.40	2.96	3.46
8"	1,710.07	2.40	2.96	3.46

Commercial Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$34.08	\$1.99
1"	71.94	1.99
1-1/2"	135.16	1.99
2"	210.94	1.99
3"	413.09	1.99
4"	640.51	1.99
6"	1,272.23	1.99
8"	2,030.26	1.99

Commercial Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$51.12	\$2.98
1"	107.92	2.98
1-1/2"	202.75	2.98
2"	316.42	2.98
3"	619.64	2.98
4"	960.76	2.98
6"	1,908.35	2.98
8"	3045.38	2.98

Industrial Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$26.57	\$1.99
1"	49.42	1.99
1-1/2"	87.51	1.99
2"	133.20	1.99
3"	255.04	1.99

4"	392.13	1.99
6"	772.91	1.99
8"	1,229.84	1.99

Industrial Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$39.86	\$2.98
1"	74.13	2.98
1-1/2"	131.28	2.98
2"	199.81	2.98
3"	382.55	2.98
4"	588.19	2.98
6"	1,159.38	2.98
8"	1,844.77	2.81

Irrigation Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$29.76	\$3.36
1"	68.18	3.36
1-1/2"	132.18	3.36
2"	209.02	3.36
3"	413.88	3.36
4"	644.40	3.36
6"	1,284.61	3.36
8"	2,052.87	3.36

Irrigation Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$44.65	\$5.05
1"	102.27	5.05
1-1/2"	198.27	5.05
2"	313.54	5.05
3"	680.82	5.05
4"	966.60	5.05
6"	1,926.92	5.05

8"

3,079.31

5.05

* Fixed rate shall be prorated to the number of days of service in that particular month.
** For each 1,000 gallons or fraction thereof.

(13.04.020)	<u>Special Monthly Rates:</u>				2106 6/26/23
Assisted Rates	<u>Water Meter Size</u>	<u>Fixed Rate*</u>	<u>Volume Rate 1-- 5,999 Gallons**</u>	<u>Volume Rate 6,000-- 15,000 Gallons**</u>	<u>Volume Rate Over 15,000 Gallons**</u>
Inside City Limits	5/8" x 3/4"	\$8.30	\$1.60	\$1.97	\$2.30
Outside City Limits	5/8" x 3/4"	\$12.47	\$2.40	\$2.96	\$3.46

* Fixed rate shall be prorated to the number of days of service in that particular month.
** For each 1,000 gallons or fraction thereof.

(13.04.020)	<u>Miscellaneous Water Fees:</u>	2106 6/26/23
-------------	----------------------------------	-----------------

Water meter sizing: \$27.00

Meter Downsizing Fees:

- 1" to 3/4" \$115.63
- 1-1/2" to 3/4" \$260.24
- 2" to 3/4" \$263.66
- 1-1/2" to 1" \$308.48
- 2" to 1" \$311.90
- 2" to 1-1/2" \$554.52

Downsizing not listed above will be performed on a time and materials basis.

(13.04.070)	Disconnection Fee: \$35.00	2106
(13.04.040)	Turn on fee: \$35.00 (Nonrefundable) (Water Meter and Backflow Valve)	6/26/23
(13.04.070)	Tampering with locks: \$100.00 plus costs, if any	2106 6/26/23
(13.04.080)	After-hour turn on fee: \$75.00	2106 6/26/23
(13.04.110)	Testing meters: \$50.00 minimum	2106 6/26/23
(13.04.030)	Connection fees--domestic:	2106 6/26/23

(1) a. Water main tapped and service line has been extended with proper fitting to the meter box:

Meter Size	Fee
3/4"	\$375.00

1"	\$475.00
Over 1"	Actual Costs

b. Main needs to be tapped and service line extended to private property:

Meter Size	Fee
3/4"	\$1,300.00
1"	\$1,550.00
Over 1"	Actual Costs

c. Connection Fees--Outside City Limits:

1.5 x fees in subsections (a) and (b) above.

(13.04.230)	Fire Protection--Connection Fee:	2106 6/26/23
-------------	----------------------------------	-----------------

All actual costs + 10% restocking fee for all parts used.

(13.04.220)	Fees for Temporary Water Service from Fire Hydrants:	2106 6/26/23
-------------	--	-----------------

Bulk water sale (nonrefundable)
per fill up \$30.00 plus current water quantity

Nonrefundable service
installation fee \$81.00

Refundable deposit \$150.00

Base rate for 3"
water meter (per week) \$91.91

Base rate for 3"
water meter (per month) \$367.65

Consumption fee (inside
city limits) \$1.88/1,000 gallons

Consumption fee (outside
city limits) \$2.81/1,000 gallons

(13.04.040)	Cash Deposit for Water and Water/Wastewater Service: \$150.00	2106 6/26/23
-------------	---	-----------------

All actual costs + 10% restocking fee for all parts used.

2548 B. Wastewater System

Sec. 6 (13.08.060)	Monthly Rates	2106 6/26/23
--------------------	---------------	-----------------

Residential

1. <u>Inside City Limits:</u>		2106 6/26/23
-------------------------------	--	-----------------

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$13.13	\$6.75

* Fixed rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:
- (1) The average of the customer's monthly water consumption during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
 - (2) Based on the current metered water consumption using rates in (a) above.
- c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:
- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
 - (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2106
6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$19.69	\$10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:
- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or

(2) Based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

(1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or

(2) Based on the current metered water consumption using rates in (a) above.

Commercial

1. Inside City Limits:

2106
6/26/23

a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$13.13	\$6.75

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2106
6/26/23

a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$19.69	\$10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Industrial

1. Inside City Limits:

2106
6/26/23

a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$13.13	\$6.75

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2106
6/26/23

a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$19.69	\$10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Schools

1. Inside City Limits:

2106
6/26/23

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000</u> <u>Gallons**</u>
\$13.13	\$6.75

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2106
6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$19.69	\$10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May to mid-October, the sewer billing shall be the lesser of the following:
- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
 - (2) Based on the current metered water consumption using rates in (a) above.

Sewer Only Accounts

2106
6/26/23

Inside City Limits residential sewer only

- a. Flat rate of \$53.58/month*.

Outside City Limits residential sewer only

- a. Flat rate of \$80.39/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Special Monthly Rates:

	Assisted Rates	Monthly Base Charges per Account*	Volume Rate per 1,000 Gallons**
Inside City Limits		\$5.40	\$6.75
Outside City Limits		\$8.10	\$10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Assisted Rate--Inside City Limits residential sewer only

a. Flat rate of \$25.64/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Miscellaneous Wastewater Fees:

2106
6/26/23

(13.08.090)

Sewer only service connection: \$22.00

Grease/oil intercept: \$71.00

Clean-outs: \$27.00

(13.08.090)

Inspection Fee: \$55.00

(13.08.140)

Sewer Dump Charge:

Tank Capacity

100 gallons or less (RV
type): \$5.00/load

C. Storm Drainage System

2106
6/26/23

Monthly Rates--All Water and/or Sewer Customers will be charged on an equivalent service unit basis. One equivalent service unit (ESU) is equal to one single-family customer or 2,650 sq. ft. of impervious surface area for other customers.

Residential

Monthly rate per ESU: \$4.94/month*

Commercial & Industrial (All nonresidential Users)

Monthly rate per ESU: \$4.94/month*

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

D. System Improvement or Debt Service Fees

2106
6/26/23

Water System:

System Improvement or Debt Retirement Monthly Rates

(1) Monthly Rates--Inside City Limits:

Water Meter Size

Monthly Rate*

5/8" x 3/4"	\$28.87
1"	72.23
1-1/2"	144.40
2"	231.08
3"	462.14
4"	722.09
6"	1,444.21
8"	2,310.72

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(2) Monthly Rates--Outside City Limits:

Water Meter Size	<u>Monthly Rate*</u>
5/8" x 3/4"	\$43.31
1"	108.34
1-1/2"	216.61
2"	346.62
3"	693.21
4"	1,083.14
6"	2,166.31
8"	3,466.08

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2617

Sec. 7
(13.08.060)

Wastewater System:
System Improvement or Debt Retirement Monthly Rates

2106
6/26/23

(1) Monthly Rates--Inside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$30.86
5/8" x 3/4"	30.86
1"	77.17
1-1/2"	154.32

2"	246.95
3"	493.83
4"	771.63
6"	1,523.78
8"	2,467.75

(2) Monthly Rates--Outside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$46.28
5/8" x 3/4"	46.28
1"	115.74
1-1/2"	231.50
2"	370.42
3"	740.83
4"	1,157.44
6"	2,285.68
8"	3,701.62

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(13.08.060)

Storm Drainage System:

2106
6/26/23

System Improvement or Debt Retirement Monthly Rates

Residential

Monthly rate per ESU: \$7.53/month*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$7.53/month*

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2662
(13.12.010)

E. Miscellaneous Utility Fees

2106
6/26/23

Formation of zone of benefit: \$251.00

Zone of benefit assessment: \$196.00

BE IT FURTHER RESOLVED, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 24th DAY OF JUNE 2024.

Candace Solesbee, Mayor

Dated: _____

ATTEST:

Mindy Roberts, City Recorder

Dated: _____

RESOLUTION _____

A RESOLUTION AMENDING THE FEE SCHEDULE
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, it is deemed reasonable to amend said Comprehensive Fee Schedule periodically to reflect the costs of providing services; and

WHEREAS, the City Council has provided an opportunity for public comment on the proposed increase, as required by ORS 294.160.

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, I. GOVERNMENT be amended in its entirety as follows.

I. GOVERNMENT

Ordinance	Title	Amending Resolution
	Library	2134 4/22/24

Library cards for patrons of the library who reside outside the city limits:

Annual family library card	\$60.00
Senior citizen card (age 62 and over)	\$40.00
Computer use without library card (hourly)	\$1.00/hour
Copying (per page)	
Black	\$0.25 per page
Color	\$1.00 per page
Computer printing	
Black	\$0.25 per page
Color	\$1.00 per page
Late fees (Maximum late fee--\$4.00)	
Books and materials (except videos)	\$0.20/day

Videos	\$0.50/day
Inter-library loans	Actual cost of return postage
Lost or damaged materials	Replacement cost

Finance/Administration/Public Records Request 2134

	Research--current hourly billing rate (min. 1/2 hour)	4/22/24
	Competitive Franchise Agreement Application Rule (CFAR) Fee	\$1,000.00
	Computer Aided Drafting (CAD)--current hourly billing rate (min. 1/2 hour)	
907	Lien Search--	\$15.00
	Returned check or ACH/EFT	\$35.00
927	Parking Permits-- 10% discount on a purchase of three or more permits	\$7.00/month
	Electric Vehicle Charging Fee	\$1.25 per hour
	<u>Notary Fees</u>	<u>\$10.00 per Notarial Act</u>
	Document Copies	
	Up to 8 1/2" by 14"	
	Black	\$0.25 per page
	Color	\$1.00 per page
	11" by 17"	
	Black	\$0.50 per page
	Color	\$2.00 per page
	17" by 24"	
	Black	\$1.50 per page
	Color	\$3.50 per page
	Larger than 17" by 24"	
	Black	\$0.50 per sq. ft.
	Color	\$2.00 per page
	FAX send and receive documents	\$0.75 per page
	USB Drive/Portable flash drive	\$12.00 each
	Municipal code book/Paper copy	\$150.00
	Municipal code book supplements	\$0.25 per page
	Credit Card Usage Fees, except for utility payments	
	Payment between \$5--\$50	\$2.00
	Payment between \$51--\$100	\$3.00
	Payment between \$101--\$200	\$4.00

Payment between \$201-- \$300	\$5.00
Payment between \$301-- \$400	\$8.00
Payment between \$401-- \$500	\$15.00
Payment \$501+	Actual charge @ 3%

Police Department

2134

Fingerprinting	\$30.00	4/22/24
Fingerprinting, each additional card	\$10.00	
Police Reports--per printed document	\$25.00	
Computer Aided Dispatch (CAD) Report or Log Note	\$25.00	
Arrest Sheet/Citations Prior to Adjudication	\$20.00	
Address Contacts	\$20.00	
Evidence Photos on USB Drive/Flash drive	\$50.00	
9-1-1 Calls--Copies on USB Drive/Flash drive	\$50.00	
False Alarm Response--		
	\$25.00 for the fourth in a 12-month period	
	\$50.00 for each one thereafter in the same period	
Body Worn Camera Video		
	\$50.00 minimum up to 200 MB	
	\$75.00 201--500 MB	
	\$100.00 501--750 MB	
	\$125.00 751--1,000 MB	
	\$175.00 1,001--1,500 MB	
	\$225.00 1,501--2,000 MB	
	\$275.00 2,001 MB and up	
	20 minutes equals 584 MB	

Municipal Court

2134

Credit Card Usage Fees

4/22/24

Fine between \$5--\$50	\$2.00
Fine between \$51--\$100	\$3.00
Fine between \$101--\$200	\$4.00
Fine between \$201--\$300	\$5.00
Fine between \$301--\$400	\$8.00

	Fine between \$401--\$500	\$15.00
	Fine \$501+	Actual charge @ 3%
Returned Check or ACH Fee		\$35.00
Suspension Fee		\$15.00
Warrant Fee		\$50.00
Collections Fee		25% of each docket item, not to exceed a maximum of \$250.00
Jury Fee		\$150.00 if trial is not canceled in accordance with court rules
Appeal Fee		\$20.00 plus copy fee per page

BE IT FURTHER RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, II Local Improvements be amended in its entirety as follows.

II. LOCAL IMPROVEMENTS

1591 and 2514	-	Street Alteration	-	-
-	-	-	-	-
Sec. 4 (12.04.040)	-	(1) — Curb cut permit: \$55.00 — Sidewalk permit: \$55.00	-	2060 1/24/22
-	-	-	-	-
2748 Sec. 3 (15.16.050 Exh. A)	-	Systems Development Charges	-	-
-	-	(1a) — Wastewater: \$62.2765.76/sewer fixture unit	-	1/1/232*
-	-	(1b) — Wastewater by meter size	-	-
-	-	Meter Size	Flow Factor	SDC Fee
-	-	2"	8	\$12,291.5012,979.82
-	-	3"	16	\$24,583.0125,959.66
-	-	4"	25	\$38,410.5540,561.54
-	-	6"	50	\$76,821.0981,123.07
-	-	8"	80	\$122,913.96129,797.14
-	-	10"	125	\$192,052.73202,807.68
-	-	-	-	-
-	-	(2a) — Water: \$308.61325.89/water fixture unit	-	-
-	-	(2b) — Water by meter size	-	-

	Meter Size	Flow Factor	SDC Fee	1/1/232	
-	-	2"	8	\$75,150.8879,359.33	-
-	-	3"	16	\$150,300.69158,717.53	-
-	-	4"	25	\$234,844.89247,996.20	-
-	-	6"	50	\$469,689.78495,992.41	-
-	-	8"	80	\$751,504.51793,588.76	-
-	-	10"	125	\$1,174,224.461,239,981.03	-
-	-	-	-	-	-
-	-	-	(3) Transportation: \$2,165.662,286.94/p.m. peak hour trip	-	
-	-	-	See pages 5 and 6 of Appendix I E of Chapter 15.16 for trip generation tables	-	
-	-	-	-	-	
-	-	-	(4) Parks:	-	
-	-	-	\$2,476.302,614.97/single family dwelling unit (SFDU)	-	
-	-	-	\$1,789.381,889.59/multifamily dwelling unit (MFDU)	-	
-	-	-	\$1,278.421,350.01/manufactured housing unit (MFHU)	-	
-	-	-	-	-	
-	-	-	(5) Drainage:	-	
-	-	-	Single family \$904.48955.13/ESU	-	
-	-	-	All other \$904.48955.13/ESU	-	
-	-	-	ESU = equivalent service unit	-	
-	-	-	1 ESU equals 1 single family dwelling unit or 2,650 square feet of impervious area for all other development.	-	

*Code reviser's note: Effective January 1, 20232, rates have been updated pursuant to annual adjustment established by Section 15.16.040.

BE IT FURTHER RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, III UTILITIES be amended in its entirety as follows.

III. UTILITIES

3004 A. Water System

(13.04.020)

Residential Monthly Rates--Inside City Limits:

2106
6/26/23

Water Meter Size	Fixed Rate*	Volume Rate 1--5,999 Gallons**	Volume Rate 6,000--15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	<u>\$19,0620.20</u>	<u>\$1.5160</u>	<u>\$1.8697</u>	<u>\$2.1730</u>
1"	<u>39.1041.45</u>	<u>1.6054</u>	<u>1.8697</u>	<u>2.1730</u>
1-1/2"	<u>72.5676.91</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>
2"	<u>112.67119.43</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>
3"	<u>219.63232.81</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>
4"	<u>340.00360.40</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>
6"	<u>674.33714.79</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>
8"	<u>1,075.511.140.04</u>	<u>1.5160</u>	<u>1.8697</u>	<u>2.1730</u>

Residential Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Volume Rate 1--5,999 Gallons**	Volume Rate 6,000--15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	<u>\$28.5930.31</u>	<u>\$2.2640</u>	<u>\$2.7996</u>	<u>\$3.2646</u>
1"	<u>58.6662.18</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
1-1/2"	<u>108.84115.37</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
2"	<u>169.01179.15</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
3"	<u>329.45349.22</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
4"	<u>510.00540.60</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
6"	<u>1,011.49072.18</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.2646</u>
8"	<u>1,613.27710.07</u>	<u>2.2640</u>	<u>2.7996</u>	<u>3.4626</u>

Commercial Monthly Rates--Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	<u>\$32.1534.08</u>	<u>\$1.8899</u>
1"	<u>67.8771.94</u>	<u>1.8899</u>
1-1/2"	<u>127.51135.16</u>	<u>1.8899</u>
2"	<u>199.00210.94</u>	<u>1.8899</u>
3"	<u>389.71413.09</u>	<u>1.8899</u>
4"	<u>604.2540.51</u>	<u>1.8899</u>
6"	<u>1,200.2272.23</u>	<u>1.8899</u>
8"	<u>1,915.342.030.26</u>	<u>1.8899</u>

Commercial Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$48.2351.12	\$2.8198
1"	101.8107.92	2.8198
1-1/2"	191.27202.75	2.8198
2"	298.51316.42	2.8198
3"	584.57619.64	2.8198
4"	906.38960.76	2.8198
6"	1,800.33908.35	2.8198
8"	2,873.003045.38	2.8198

Industrial Monthly Rates--Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$25.0726.57	\$1.8899
1"	46.6249.42	1.8899
1-1/2"	82.5687.51	1.8899
2"	125.66133.20	1.8899
3"	240.60255.04	1.8899
4"	369.93392.13	1.8899
6"	729.16772.91	1.8899
8"	1,160.23229.84	1.8899

Industrial Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$37.6039.86	\$2.8198
1"	69.9374.13	2.8198
1-1/2"	123.85131.28	2.8198
2"	188.50199.81	2.8198
3"	360.90382.55	2.8198
4"	554.90588.19	2.8198
6"	1,093.75159.38	2.8198
8"	1,740.35844.77	2.81

Irrigation Monthly Rates--Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
------------------	-------------	-------------

5/8" x 3/4"	\$28,0829.76	\$3,1736
1"	64,3268.18	3,1736
1-1/2"	124,70132.18	3,1736
2"	197,19209.02	3,1736
3"	390,45413.88	3,1736
4"	607,92644.40	3,1736
6"	1,211,90284.61	3,1736
8"	2,052,871,936.67	3,1736

Irrigation Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$42,1244.65	\$4,765.05
1"	96,48102.27	4,765.05
1-1/2"	187,05198.27	4,765.05
2"	295,79313.54	4,765.05
3"	585,68680.82	4,765.05
4"	911,89966.60	4,765.05
6"	1,817,85926.92	4,765.05
8"	2,905,013,079.31	4,765.05

* Fixed rate shall be prorated to the number of days of service in that particular month.

** For each 1,000 gallons or fraction thereof.

(13.04.020) Special Monthly Rates: 2106
6/26/23

Assisted Rates	Water Meter Size	Fixed Rate*	Volume Rate 1--5,999 Gallons**	Volume Rate 6,000--15,000 Gallons**	Volume Rate Over 15,000 Gallons**
Inside City Limits	5/8" x 3/4"	\$7,838.30	\$1,5160	\$1,8697	\$2,1730
Outside City Limits	5/8" x 3/4"	\$11,7612.47	\$2,2640	\$2,7996	\$3,2646

* Fixed rate shall be prorated to the number of days of service in that particular month.

** For each 1,000 gallons or fraction thereof.

(13.04.020) Miscellaneous Water Fees: 2106
6/26/23

Water meter sizing: \$27.00

Meter Downsizing Fees:

1" to 3/4" \$115.63
 1-1/2" to 3/4" \$260.24
 2" to 3/4" \$263.66
 1-1/2" to 1" \$308.48
 2" to 1" \$311.90
 2" to 1-1/2" \$554.52

Downsizing not listed above will be performed on a time and materials basis.

(13.04.070)	Disconnection Fee: \$35.00	2106
(13.04.040)	Turn on fee: \$35.00 (Nonrefundable) (Water Meter and Backflow Valve)	6/26/23
(13.04.070)	Tampering with locks: \$100.00 plus costs, if any	2106 6/26/23
(13.04.080)	After-hour turn on fee: \$75.00	2106 6/26/23
(13.04.110)	Testing meters: \$50.00 minimum	2106 6/26/23
(13.04.030)	Connection fees--domestic:	2106 6/26/23

(1) a. Water main tapped and service line has been extended with proper fitting to the meter box:

Meter Size	Fee
3/4"	\$375.00
1"	\$475.00
Over 1"	Actual Costs

b. Main needs to be tapped and service line extended to private property:

Meter Size	Fee
3/4"	\$1,300.00
1"	\$1,550.00
Over 1"	Actual Costs

c. Connection Fees--Outside City Limits:
 1.5 x fees in subsections (a) and (b) above.

(13.04.230)	Fire Protection--Connection Fee:	2106 6/26/23
-------------	----------------------------------	-----------------

All actual costs + 10% restocking fee for all parts used.

(13.04.220)	Fees for Temporary Water Service from Fire Hydrants:	2106 6/26/23
-------------	--	-----------------

Bulk water sale (nonrefundable)
 per fill up \$30.00 plus current water quantity

Nonrefundable service
 installation fee \$81.00

Refundable deposit \$150.00

Base rate for 3" water meter (per week) \$91.91

Base rate for 3" water meter (per month) \$367.65

Consumption fee (inside city limits) \$1.7788/1,000 gallons

Consumption fee (outside city limits) \$2.8165/1,000 gallons

(13.04.040) Cash Deposit for Water and Water/Wastewater Service: \$150.00 2106 6/26/23

All actual costs + 10% restocking fee for all parts used.

2548 B. Wastewater System

Sec. 6 (13.08.060) Monthly Rates 2106 6/26/23

Residential

1. Inside City Limits: 2106 6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Table with 2 columns: Monthly Base Charges per Account* and Volume Rate per 1,000 Gallons**. Values: \$12.7513.13 and \$6.556.75

* Fixed rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

(1) The average of the customer's monthly water consumption during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or

(2) Based on the current metered water consumption using rates in (a) above.

- c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2106
6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$19.12 <u>\$19.69</u>	\$9.82 <u>\$10.11</u>

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

- c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

Commercial

1. Inside City Limits:

2106
6/26/23

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$ 12.75 13.13	\$ 6.55 6.75

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2106
6/26/23

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$ 19.12 19.69	\$ 9.82 10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Industrial

1. Inside City Limits:

2106
6/26/23

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$ 12.75 13.13	\$6.5575

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2106
6/26/23

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$19.1269	\$ 9.82 10.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Schools

1. Inside City Limits:

2106
6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$12,7513.13	\$6.5575

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:
 - (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
 - (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2106
6/26/23

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$19.4269	\$9.8210.11

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May to mid-October, the sewer billing shall be the lesser of the following:
 - (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or

(2)

Based on the current metered water consumption using rates in (a) above.

Sewer Only Accounts

2106
6/26/23

Inside City Limits residential sewer only

a. Flat rate of ~~\$52.02~~53.58/month*.

Outside City Limits residential sewer only

a. Flat rate of ~~\$78.05~~80.39/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Special Monthly Rates:

	Assisted Rates	Monthly Base Charges per Account*	Volume Rate per 1,000 Gallons**
Inside City Limits		\$ 5.24 <u>4.0</u>	\$ 6.75 <u>5</u>
Outside City Limits		\$ 7.86 <u>8.10</u>	\$ 9.82 <u>10.11</u>

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Assisted Rate--Inside City Limits residential sewer only

a. Flat rate of ~~\$24.89~~5.64/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Miscellaneous Wastewater Fees:

2106
6/26/23

(13.08.090) Sewer only service connection: \$22.00
Grease/oil intercept: \$71.00
Clean-outs: \$27.00

(13.08.090) Inspection Fee: \$55.00

(13.08.140) Sewer Dump Charge:
Tank Capacity

100 gallons or less (RV type): \$5.00/load

C. Storm Drainage System

2106
6/26/23

Monthly Rates--All Water and/or Sewer Customers will be charged on an equivalent service unit basis. One equivalent service unit (ESU) is equal to one single-family customer or 2,650 sq. ft. of impervious surface area for other customers.

Residential

Monthly rate per ESU: \$4.94/month*

Commercial & Industrial (Allnonresidential Users)

Monthly rate per ESU: \$4.94/month*

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

D. System Improvement or Debt Service Fees

2106
6/26/23

Water System:

System Improvement or Debt Retirement Monthly Rates

(1) Monthly Rates--Inside City Limits:

Water Meter Size	Monthly Rate*
5/8" x 3/4"	\$27,2428.87
1"	68,1472.23
1-1/2"	136,23144.40
2"	218,00231.08
3"	435,98462.14
4"	681,22722.09
6"	1,362,46444.21
8"	2,179,92310.72

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(2) Monthly Rates--Outside City Limits:

Water Meter Size	Monthly Rate*
5/8" x 3/4"	\$40,8643.31

	1"	102.21 108.34
	1-1/2"	204.35 216.61
	2"	327.00 346.62
	3"	653.97 693.21
	4"	1,021.83 1083.14
	6"	2,043.69 166.31
	8"	3,269.89 466.08

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2617

Sec. 7
(13.08.060)

Wastewater System:
System Improvement or Debt Retirement Monthly Rates

2106
6/26/23

(1) Monthly Rates--Inside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$29.96 30.86
5/8" x 3/4"	29.96 30.86
1"	74.92 77.17
1-1/2"	149.83 154.32
2"	239.76 246.95
3"	479.45 493.83
4"	749.16 771.63
6"	1,479.40 523.78
8"	2,395.87 467.75

(2) Monthly Rates--Outside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$44.93 46.28
5/8" x 3/4"	44.93 46.28
1"	112.37 115.74
1-1/2"	224.76 231.50
2"	359.63 370.42
3"	719.25 740.83

4"	1,123.73	157.44
6"	2,219.11	285.68
8"	3,593.81	701.62

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(13.08.060) Storm Drainage System: 2106
6/26/23

System Improvement or Debt Retirement Monthly Rates

Residential

Monthly rate per ESU: \$7.53/month*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$7.53/month*

*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2662 E. Miscellaneous Utility Fees 2106
(13.12.010) 6/26/23

Formation of zone of benefit: \$251.00

Zone of benefit assessment: \$196.00

BE IT FURTHER RESOLVED, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 24th DAY
OF ~~JANUARY~~, JUNE 2023.

Candace Solesbee, Mayor

Dated: _____

ATTEST:

BE IT FURTHER RESOLVED, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 24th DAY
OF JUNE 2024.

Candace Solesbee, Mayor

Dated: _____

ATTEST:

Mindy Roberts, City Recorder

Dated: _____