

MEMORANDUM

TO: Mayor and City Council

FROM: Mike Sauerwein, City Manager

SUBJECT: COUNCILOR SUBCOMMITTEE APPOINTMENT FOR PLANNING COMMISSION

DATE: August 21, 2024

Background:

On August 14th, 2024 Planning Commissioner Jeff Gowing submitted his resignation to the Community Development Department effective August 14, 2024. With this resignation the Planning Commission is down to six of seven members.

Staff has posted the vacancy on the City's website and will advertise the vacancy in the Cottage Grove Sentinel and via social media. This recruitment will remain open until filled.


It is now appropriate for the Council to appoint a three member interview subcommittee for the purpose of interviewing prospective applicants to the Planning Commission.

Recommendation:

City Council appoint a subcommittee to interview applicants applying for the Planning Commission.

Cost:

Advertising in the Cottage Grove Sentinel.



Mike Sauerwein, City Manager