Assistant Planner
Supplemental Questions

Please choose <mark>three (3)</mark> questions to answer from the following list of questions and respond in essay form using 200 words or less. <mark>(You must use at least one of the questions marked with an asterisks.)</mark>

1. Describe your experience in explaining and applying policies, laws, administrative rules and codes in planning programs and problem solving. If you do not have this type of experience, please enter N/A.

2. *Please describe your professional strengths, including how they align with the job responsibilities of the Assistant Planner. Include any experience with long-range planning projects and with both routine and complex land use applications.

3. Please explain your approach to communicating complex information and planning concepts. Include specifically what is your approach to providing customer service, and what are your values and best outcomes?

4. *Describe your experience working in a collaborative, fast-paced environment with multiple tasks, changing deadlines and frequent interruptions. How do you manage your workload effectively when everything is important?

5. Please read the following "what if" scenario and answer at its conclusion: You're assisting on a long-range planning project or land use application proposed in an existing residential area that if implemented would bring more housing to the area. People in the area are concerned about traffic and change. How do you respond? How do you maintain relationships with proponents and opponents?

6. How do you see the work of planning changing? What skills are most important to adapt to this changing work environment?

7. *Trust and confidence" are important values for this position. Please explain what this means to you and how it connects to this role and the work.

8. Describe your experience working with people from diverse backgrounds in a variety of settings.

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<mark>Please attach your completed Supplemental Questions to your Application, Resume, Cover Letter, and Three Professional References.</mark>