

The City of Cottage Grove is accepting applications for a new position to oversee the operations of the Public Works & Development Department. The position is a department head position that works under the general direction of the City Manager to oversee the operations of the previous Public Works and Community Development Departments.

Public Works & Development includes the operations of Water, Streets, Wastewater, Storm Drainage, Engineering, Facility and Equipment Maintenance, Land Use Planning, Economic Development, Emergency Management and contracted Building Inspection Services for the City. Applicants must demonstrate experience with business and management principles, an ability to manage talented professionals and a history of progressive, proactive and innovative program development and administration. Eight years of increasingly responsible experience managing or supervising operations, programs, budgets and services preferably in municipal or public sector environment is required. A degree in Planning, Community Development, Business Administration, Public Administration or related field is preferred; however any combination of education and experience may be substituted as long as it provides the desired skills, knowledge, and abilities to perform the essential functions of the job.

Applications must be received by 5:00 pm, Friday, March 3, 2017.

Annual salary is \$75,564 to \$96,432 depending on qualifications with excellent benefits.

To Apply Submit:

- Letter of Interest
- Resume
- Five Work Related References
- Completed City Employment Application Form

Questions or submit applications to:

Richard Meyers, City Manager 400 E. Main Street Cottage Grove, Oregon 97424 Phone: (541)942-5501 Email: citymanager@cottagegrove.org Full job description and application materials are available online at: <u>www.cottagegrove.org/jobs</u>

THE CITY OF COTTAGE GROVE IS AN EQUAL OPPORTUNITY EMPLOYER